

Portonovi Resort Management Company, owned by Azmont Investments, will operate Portonovi Resort aiming to redefine standards within Montenegro and across the entire Mediterranean region. The high-end Portonovi Resort will have a character of a long-established Montenegrin setting overlooking the entrance to the stunning Boka Bay. Striving to be inspiringly different, Portonovi will offer unique residential and investment opportunities.

At Portonovi Resort Management Company, we are proud to present our growing Resort and Montenegro to guests from all over the world. The mission of Portonovi is to treat its most important associates, guests and colleagues, with respect and through collective hard work and a friendly environment to deliver the highest quality service to all.

Portonovi Resort Management Company is looking for an **IT Specialist (System Engineer)**.

Apply now and join us on our journey to bringing Portonovi Resort to life!

IT Specialist (System Engineer)

Mission

Responsible for installation and maintenance of computer systems and networks, providing user level technical support; Assists the IT manager in daily duties.

Responsibilities

- Evaluation of new solutions in the field of services and corporative IT infrastructure;
- Responsible for performing activities related to support of the Company's IP network (WAN/LAN/WLAN, services, firewall equipment, security of IP network, encrypted connections etc.) including preventive and corrective maintenance;
- Planning, administration and configuration of the Active Directory and other AD services;
- Administration of Domain Controller Servers; E-mail Servers, Files Server and other application servers;
- Administration of user's access to Internet;
- Installation of server operating systems and configuration of server hardware;
- Projecting and administration of server infrastructure;
- Centralized configuration and maintenance of workstations;
- Monitoring IT infrastructure, resolving problems and reporting them;
- Assisting in IT procedures designing;
- Responsible for implementation of IT policies and procedures;
- Responsible for planning and implementation of new systems and software;

- Checking security logs;
- Planning and implementation of security policies;
- Providing technical support to the Company's employees;
- Determination of short-term and middle-term plans for work and optimization of resources to provide that gains of the department are achieved consistently;
- Take a part in all projects which affect IT platforms;
- Consideration of security aspects to each interconnection between corporative IT systems and IT systems of externally service provider;
- Take a part in GTI projects connected to IT;
- Following procedures of manufacturer of hardware and software, analyzing and assessment of possibilities of use in Company infrastructure;
- Plan, organize, direct, control and consider widening and upgrading of present IT systems as well as operative tasks connected to them;
- Take a part in the jobs of creating of strategy, business plans and planning and controlling of IT budget and costs which follows (IT CAPEX & OPEX);
- Consider and assess the performance of employees throughout performed work assignments and tools for performance monitoring;
- Supervision of inventory list of hardware and software licenses from the field of IT systems and monitoring of compatibility;
- Monitoring and performing of TD and IT procedures and routines, ensures that users adhere to company IT policy;
- ensures required level of information and work in accordance with rules which are prescribed by the law and Company's global and local procedure;
- Act in accordance with standards which are prescribed by Company's culture based on Code of Conduct, Vision and Values of the Company;
- Share the responsibility for the brand of the Company with other employees.

Education and previous experience

- University Degree or higher in Business Management with Computer Science, Computer Science or Information Science, respectively VII education level.
- A minimum of 3-5 years' experience in similar functions.
- Relevant industrial experience (in the fields of project management, technical support, system programming or computer operations).
- Knowledge of programming languages and server configuration.

Preferred competencies

- Analytical and problem solving skills.

- Ability to perform hardware repair and wiring.
- Excellent communication skills.
- Strong organizational and time management skills required.
- Excellent spoken and written English.
- Knowledge of other languages.
- Computer literate.

If you consider yourself the right person and your professional background matches the vacant position, please send us your CV and covering letter to career@portonovi.com.

For further information, please visit www.azmont.com .

Application deadline: 22.09.2017.

Dare to be different and join the Portonovi family!